

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

ACADEMIC SECTION

No. F.4 (P) Notice/Acad/MNIT/2014/8/1062

Dated: 10-09-2014

NOTICE

Sub.: Issuance of Duplicate Documents to students.

The applicants requesting for duplicate Grade Sheet, Migration Certificate, Character Certificate and Final Degree Certificate are hereby informed that they are required to submit the following documents to Academic Section, MNIT Jaipur for issuance of any of the said duplicate document:

- i. A copy of FIR Lodged in this respect.
- ii. Copy of advertisement given in news paper in this respect
- iii. Proof of payment of fee as per details given below:
 - For issuance of duplicate Grade Sheets, Migration Certificate & Character certificate - Rs 250/- (Rs. Two hundred fifty only) per document.
 - For issuance of duplicate Final Degree Certificate - Rs 500/- (Rs. Five hundred only).
 - The amount would be doubled if the student requests second time for duplicate documents.

In addition of above, if the applicant is deputing some person to collect the required duplicate document(s) on his/her behalf, a "Letter of Authority" in the prescribed format is also required to be submitted alongwith the request.


(ARADHANA CHOPRA)
Dy. Registrar (Academic)

Copy to:

1. All Head of the Departments.
2. Dy. Registrar (Accounts)
3. Concerned dealing/accountant.
4. MNIT Website
5. Guard File

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

ACADEMIC SECTION

No. F.4 (P) Notice/Acad/MNIT/2014/9/ 1072

Dated: 10-09-2014

NOTICE

Sub.: Issuance of Transcripts.

The applicants requesting for issuance of transcripts are hereby informed that as per the approval of competent authority No. F.4 (N) 3/Acdm/MNIT/2004 dated 06th December 2004, they are required to submit the following fee in this respect alongwith the request:

- i. A sum of Rs. 100/- on each transcript per semester (for one set).
- ii. For additional sets of the transcripts (upto 20 sets) an amount of Rs. 2/- per page shall be charged.



(ARADHANA CHOPRA)
Dy. Registrar (Academic)

Copy to:

1. MNIT Website
2. Guard File

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

No. F.4 (P) Verification/Acad/MNIT/2010

Dated: 10-01-2012

OFFICE ORDER

As per the approval of the Director the **educational verification charges** to be charged from various organizations/companies situated in India as well as abroad will be as follows **w.e.f. 21st November 2011.**

- i) Rs. 400/- per student from the Indian Organizations for students graduated on and after year 2003 & Rs. 500/- per students of previous batches.
- ii) 40 dollar from the outside organizations may be charged being the verification fee as well as postage charges of the old records of the students.


REGISTRAR

Copy to:

1. All Deans.
2. All Heads of the Departments.
3. Dy. Registrar (Accounts) with one spare copy.
4. Cashier (Society).
5. PS to Director.
6. PA to Registrar.


Assistant Registrar
Academics
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